



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

MEMORANDUM

April 18, 2022

TO: All State Agencies, the Nevada System of Higher Education, the Court System, the Legislative Counsel Bureau, and all Political Subdivisions within the State of Nevada

FROM: Kevin D. Doty, Administrator

SUBJECT: **Surplus Property – Carson City Surplus Warehouse**

The Carson City Surplus Warehouse is offering various items to any state or local governments and schools in or around the Carson City area. Items include desks, chairs, tables, bookshelves, and miscellaneous items.

Location:	673 South Stewart Street, Carson City, NV 89701	
Open House Date:	Wednesday, April 27, 2022	
Open House Schedule:	9:00 a.m. to 1:00 p.m.	
Contacts:	Donna Fujimoto (775) 515-5014 donna.fujimoto@admin.nv.gov	Judy Gates (775) 684-0192 j.gates@admin.nv.gov

Any items your agency acquires from the Carson City Surplus Warehouse will need to be removed from the facility at time of selection. Please bring assistance and a vehicle appropriate for moving.

All items will be processed as required by the Purchasing Division's [Surplus Property Program](#) and the use of Receipt of Excess Property will be completed at the time of transfer.

Please contact Donna Fujimoto at (775) 515-5014 or Judy Gates at (775) 684-0192 or SP@admin.nv.gov with any questions regarding the program.